HR-9 Form

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| --- | --- |
| 313861ce-1761-4fa2-8727-2761d02cb889 (002) |  Public Safety Training  Request for Personnel  175–day maximum / Rehire in subsequent year allowed  Approved Job Titles Only |

|  |  |  |  |
| --- | --- | --- | --- |
| Current Date: |       | For Fiscal Year: |       |
| Job Title and Range: | [ ]  Evaluator I, Range 33[ ]  Evaluator II, Range 61[ ]  Other Evaluator, Range **\_\_\_\_\_\_\_\_\_** | Public Safety Training Area: | [ ]  Police[ ]  Fire |
| Department: | Public Safety Training | Supervisor: |  |
|  |  |  |
|  | Name of Person hired as Professional Expert Employee:**Or**See attached List (Include employee Banner ID number): |        [ ]  |
| Employee’s Email: |       @       |
| Employee’s Start Date: |        |
| Ending Date: | End of Fiscal Year Hours for the year: (Estimate)[ ]  < 20 [ ]  377 – 564 [ ]  > 941[ ]  21 – 188 [ ]  565 – 752 [ ]  189 – 376 [ ]  753 – 940  |
|  |  |
| **Budget**Must be filled in |  | **Fund** | **–** | **Org** | **–** | **Account** | **–** | **Program** | **–** | **Percentage (%)** |
| Police | 11000 | – | 304041 | – | 24500 | – | 2155 | – |       % |
| Fire | 11000 | – | 304042 | – | 24500 | – | 2133 | – |       % |
| Signatures: | Your signature verifies that the personnel request has your approval and that there are adequate funds in the budget codes listed above. |
| Supervisor: |  | Date: |  |
| Provost: |  | Date: |  |
| Dean, Human Resources: |  | Date: |  |

For HR Use Only

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| Evaluator II, Police | LAG999 | LIS01 | 4041 |  |  |  |
| Evaluator I, Police | LAJ998 | LIS02 | 4041 |  |  |  |
| Other Evaluator, Police  | LOP999 | LIS01 | 4041 |  |  |  |
| Evaluator II, Fire | LFF999 | LIS01 | 4042 |  |  |  |
| Evaluator I, Fire | LPF998 | LIS02 | 4042 |   |  |  |
| Other Evaluator, Fire | LOF999 | LIS01 | 4042 |  |  |  |